

Riverside City College Academic Senate

Agenda

Monday, 28 August 2023 • 3:00 - 5:00 PM
Meeting Location: The RCC Hall of Fame Room
YouTube link for viewing:

<https://www.youtube.com/channel/UC9tCDF4RDXCqzrUS0QfO09A/featured>

- 3:00 I. **Call to Order**
- 3:05 II. **Approval of the Agenda**
- 3:05 III. **Approval of the Minutes:** 1 May 2023, 15 May 2023
- 3:10 IV. **Public Comments**
- 3:20 V. **Officer and Liaison Reports**
- A. President
 - B. Vice President
 - C. Secretary Treasurer
 - D. RCCD Faculty Association
 - E. College President
 - F. ASRCC Representative
- 3:40 VI. **Committee or Council Updates and Reports**
- A. RCC DE Education Committee Chair Heather Smith will provide an update about activities and directions for the coming academic year (information)
 - B. RCC CMAC Committee Chair Heather Smith will provide an update about ZTC/LTC (information)
- 3:50 VII. **Ongoing Business**
- A. RCCAS leadership team will provide a review and orientation about the roles and responsibilities of Academic Senate (information)
 - B. Regarding prior RCCAS discussion of BP 3500 (RCCAS minutes 1 May 2023): RCCAS President Scott-Coe will lead a discussion about Fall interdisciplinary workgroup on AI/ChatGBT and academic integrity (action)
- 4:15 VIII. **New Business**
- A. RCCAS leadership team will provide a brief overview of feedback from strategic planning listening sessions of Leadership Councils (information)
 - B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates (action)
 - a. EPOC faculty co-chair
 - b. ASCC noncredit pretransfer and continuing education committee
 - c. LHSS faculty representatives for Leadership Councils
 - d. FPA faculty representatives for Leadership Councils
 - e. Faculty Co-Chair for SAS
 - f. RCCAS Parliamentarian
- 4:45 IX. **Open Hearing**
- 4:55 X. **Learn, Share, Do**
- 5:00 XI. **Adjourn**

Title 5 §53200 and RCCD Board Policy 2005
Academic Senate "10+1" Purview Areas

1. Curriculum, including establishing prerequisites and placing courses within disciplines* 2. Degree and certificate requirements* 3. Grading policies* 4. Educational program development* 5. Standards or policies regarding student preparation and success* 6. District and college governance structures, as related to faculty roles** 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports** 8. Policies for faculty professional development activities* 9. Processes for program review** 10. Processes for institutional planning and budget development** 11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate**

* The RCCD Board of Trustees relies primarily on the recommendations of the Academic Senate

**The RCCD Board of Trustees relies on recommendations that are the result of mutual agreement between the Trustees and the Academic Senate

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039.

Riverside City College Academic Senate

May 1, 2023 • 3:00 - 5:00 PM • Zoom / Hall of Fame

3:00 I. Call to Order – 3:02 pm

Roll Call

Academic Senate Officers

President: Mark Sellick

Vice President: Kevin Mayse, Music

Secretary-Treasurer: Mary Legner

Department Senators

Applied Technology: Paul O'Connell (not present)

Art: Will Kim

Behavioral Science: Carol Farrar

Business Admin/IST: Mark Lehr

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth

Cosmetology: Peter Westbrook (not present)

Counseling: Scott Brown/Sal Soto

Dance and Theatre: Todd Faux

Early Childhood Education: Emily Philippsen

Economics/Geography/Political Science: Kendralyn Webber (not present)

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Kinesiology & Athletics: Dennis Rogers

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Nursing: Lee Nelson (not present)

Physical Science: James Cheney

World Languages: Rosemarie Sarkis

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell (not present)

ASC: Jacquie Lesch (not present)

EPOC: Vacant

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen (not present)

IE: Debbie Cazares (not present)

Resource Development and Administrative Services LC: Patrick Scullin

Student Success and Equity LC: Carolyn Rosales

Curriculum: Kelly Douglass

Parliamentarian: Sal Soto

RCCD Faculty Association

Rhonda Taube

Administrative Representatives

College President: FeRita Carter

VP Academic Affairs: Lynn Wright

VP Business Services: Vacant

VP Planning and Development: Kristine DiMemmo

VP Student Services: FeRita Carter

ASRCC Representative

ASRCC Jake England

Recorder of Minutes

Jessica McDermott (not present- minutes taken via recording)

3:05 II. Approval of the Agenda – 3:02 pm

- Motion to amend agenda to add a 7B update on how to notify students about modality, M/S/C: Soto/Legner, accepted by consent.

3:05 III. Approval of the Minutes from March 20, April 3, April 17 – 3:04 pm

- Motion to accept the March 20 minutes, M/S/C: Borses/Weiler, accepted by consent.
- Motion to accept the April 3 minutes, M/S/C: Farrar/Sarkis, accepted by consent.
- Motion to accept the April 17 minutes, M/S/C: Sarkis/Borses, accepted by consent.
 - Update to minutes to correct ballet to ballot.

3:10 IV. Public Comments – 3:08 pm

- No comments.

3:25 V. Officer and Liaison Reports – 3:08 pm

A. President-

- District Academic Senate continued work on updating the remaining 3,000 BPs/APs; BP 2105 passed.
- RCCAS President Sellick has begun reaching out to faculty who will be given emeriti status at the May District Academic Senate meeting. Difficult to reach those faculty who no longer use their RCCD email address; these faculty may be updated via mail.
- ASCCC Plenary final resolutions should have been received by Senators today; these should be taken back to departments/disciplines to update them on changes. Some people had a difficult time with the voting system used at the Plenary, which caused some issues.

B. Vice President- no report.

C. Secretary Treasurer- no report.

D. RCCD Faculty Association-

- Tomorrow is the board meeting and on the agenda is the sunshine for our proposal for the golden handshake. This will be voted on at the following board meeting.
- Faculty who want to share concerns or comments about the shelter in place order that happened are encouraged to take them to the next board meeting. You can share under public comments or as part of Chancellor's report on the event.
- FA Executive members attended the Community College Association Spring Conference and elections took place for CCA. Candidates the FA endorsed were not elected. This may open up discussion on possibly decertifying.
- FA Board voted unanimously to supply drinks at graduation.

E. College President-

- Commencement will be held on Friday, June 9. There will be three ceremonies.
- Students should RSVP by May 10. Please share this with students.
- RCC's Veteran Program earned Military Friendly School designation and was given gold award status.
- RCC is one of the state's leaders in apprenticeship that leads to high wage employment. We have the largest automotive apprenticeship program in the state of California.

F. ASRCC Representative-

- Elections were held last week, and we have a new President and VP who will start the day after commencement.
- May 15-18 ASRCC will be hearing from clubs and organizations to set budgets for next academic year.

3:55 VI. Council and Curriculum Reports – 3:24 pm

A. Curriculum and Academic Standards (Douglass or designee)

- 10 attendees are planning to go to Curriculum Institute this summer.
- Queried Curriculum Committee to ask about 3-year term vs. current 2-year term for Curriculum Reps, and many expressed support for longer terms. Could make terms longer or serve more than one term. At RCC, we don't have separate curriculum bylaws like sister colleges, so will be looking forward to participating in bylaw revisions for the curriculum section in the future.
- Sept. 29 is final curriculum launch date for the Fall.

B. Teaching and Learning LC (Russell or designee)

- Courtney Carter came to meeting to discuss pathways and the institute core.

C. Student Access and Success LC (Rosales or designee)

- Araceli Calderon updated SAS about the Student Parents club and checked out the lactation pod in the Library. Student parents also have priority registration.
- Brandon Owashi told SAS about the Equity Minded Learning Institute.
- SAS is still discussing safety concerns and comments about the April 18th shelter in place event.
- AAPI and Pride events will be coming up.

D. Resource Development and Administrative Services LC (Scullin or designee)

- The Fine Digital and Media open house a couple weeks ago was a great success with 200 visitors.
- Low-tech solutions for the locking mechanisms on four buildings on campus could be the lock blocks, but other low-tech solutions like barricading or other things can be done in a standard building or an electronically locked building.
- Also discussed the need for an integrated alarm system across campus, including a PA system. Very clear that we need augmentation to address the need for a consistent locking procedure for all buildings on campus. It was also suggested that we participate in drills in the fall. Hope to have a comprehensive plan rolled out quickly.
- Senators discussed concerns about April 18 shelter in place event.
- FA President Taube said the District has a Safety Operations Manual that is 750 pages long, so there are policies and procedures; need to ensure these are known and followed. There are also active shooter trainings offered for faculty to attend.
- Senators can let departments know that departmental level, site specific trainings for your area/space are also available.
- There is a PowerPoint included in the board book about the events of April 18th that FA President Taube encouraged everyone to review.
- Faculty encouraged to share comments on the April 18th events at the Board of Trustees meeting tomorrow evening. You can make comments via Zoom but must reach out to District Office to be admitted via Zoom.

E. GEMQ LC (McEwen or designee)

- Not present.

4:20 VII. Ongoing Business – 4:01 pm

- A. Consideration of remaining 3000 series Board Policies (BPs) and Administrative Procedures (APs) – action item (Sellick or designee)

The RCCAS will consider the remaining 3000 series BPs and APs

- Issues raised about BP 3030 related to student services fees. It was clarified that student services fees aren't listed under BP 3030 because students can request a waiver to not pay this fee, so it is optional. If students don't pay the fee, they will not be able to attend certain ASRCC events that require a student ID/fees. Tuition must be paid before the student services fee can be paid, which can cause issues if financial aid is slow.
 - Because student services money goes into one pot that is distributed to all student clubs, advisors were emailed, so they could see who hasn't paid yet and let students know to do this.
 - BP 3500 14B – would like to see unauthorized use of AI mentioned as well. Also mentioned the possibility of adding in/defining self-plagiarism in 14A, which will be further discussed.
 - BP 3500 14F – Sandoval will send RCCAS President Sellick a note about the possibility of adding email listserv information or student ID numbers here as well.
 - Secretary/Treasurer Legner noted that in math and sciences they've dealt with years/decades of difficulty in determining plagiarism in student work and feels for faculty dealing with issues of AI.
 - BP 3500 27-28 – RCCAS President Sellick will seek clarification on use of skateboards/scooters and differentiation from use of bicycles on roads.
 - BP 3900 – seeking definition of a "competitive" bid. RCCAS President Sellick will seek further clarification.
 - Motion to postpone consideration of BP 3500 pursuant to further clarification, M/S/C: Sandoval/Eldridge, motion passes unanimously.
 - Motion to accept BPs 3020-3900, excluding BP 3500, M/S/C: O'Connell/Weiler, motion passes unanimously.
- B. Update on modality communication with students (VP Wright or designee)
- Propose that an email and text message be sent to students regarding the nature of the modalities and potentially a video will also be created and emailed as well.
 - Suggestion to add a note on the rcc.edu website telling students how to read the course schedule as priority registration is happening now. VP Wright will work with VP DiMemmo and Soto to clarify this note.
 - RCCAS President Sellick suggested moving forward a plan be developed to more effectively reach out to students and work with ASRCC to do this.
 - Sandoval will send out what English Department constructed on modalities for students for dissemination to the Senate.

4:30 VIII. New Business – 4:47 pm

- A. Consideration of versions of AP 2101 – first read (Douglass or designee)
Curriculum Chair Kelly Douglass will lead the RCCAS through a first read of AP 2101 version 1 and version 2 which address independent study

- Douglass asked that BP 210 be considered at next meeting. RCCAS President Sellick will send this out to Senators.

- Option 1 is similar to an honors contract. Option 2 has a contract still, but the student doesn't have to be currently enrolled in the course but needs to have completed at least one course in the discipline.
 - Senators discussed whether the requirement of at least one course should be done within RCCD or not. Change will be added to say course was "successfully completed" vs. taken.
 - Will change "professor" to "instructor" in document.
 - Motion to extend meeting by 5 minutes, M/S/C: Farrar/Borses, motion passes.
 - These suggestions will be discussed and presented again on May 15.
- B. Ratification of Senate executive elections – action item (Mayse or designee)
VP Kevin Mayse will present the results of the 2022-23 RCCAS executive elections for ratification
- Thanked Lehr for setting up online voting. 120 votes were cast.
 - Motion to ratify Senate election results (President Jo Scott-Coe; Vice President Don "Ajene" Wilcoxson; Secretary Micherri Wiggs), M/S/C: Mayse/Legner, motion passes unanimously.

4:50 IX. Open Hearing – 5:02 pm

- Weiler – Strides made for Part-time representation and now have Part-time faculty representation on ASCCC Board. RCCAS President Sellick will agendaize this for the next meeting.
- Kim – The opening reception for the annual art/art history student honors exhibition will be this Thursday at 6 pm. The art will be up for a month.
- Next Monday will be screening of Kim's sabbatical film at 7 pm in the Library auditorium.
- Douglass – Gallery of student work and chance to discuss different kinds of student assessment will be held on Thursday from 12-2 pm in Quad 111.

5:00 X. Adjourn – 5:05 pm

- Motion to Adjourn, M/S/C: ??

Riverside City College Academic Senate
May 15, 2023 • 3:00 - 5:00 PM • Zoom / Hall of Fame

3:00 I. Call to Order – 3:02 pm

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Vice President: Kevin Mayse, Music (not present)
Secretary-Treasurer: Mary Legner

Department Senators

Applied Technology: Paul O'Connell (not present)
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Behavioral Science: Carol Farrar
Business Admin/IST: Mark Lehr
Chemistry: Stacie Eldridge
Communication Studies: Cliff Ruth
Cosmetology: Peter Westbrook (not present)
Counseling: Scott Brown/Sal Soto
Dance and Theatre: Todd Faux
Early Childhood Education: Emily Philippsen
Economics/Geography/Political Science: Kendralyn Webber
English: Christine Sandoval
History/Philosophy/Humanities/Ethnic Studies: Daniel Borses
Kinesiology & Athletics: Dennis Rogers
Library: Sally Ellis
Life Sciences: Lisa Thompson-Eagle
Mathematics: Evan Enright
Nursing: Lee Nelson
Physical Science: James Cheney
World Languages: Rosemarie Sarkis

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell (not present)
ASC: Jacquie Lesch
EPOC: Vacant
Government, Effectiveness, Mission, and Quality LC: Wendy McKeen (not present)
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College President: FeRita Carter
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VP Student Services: FeRita Carter

ASRCC Representative

ASRCC Jake England (not present)

Recorder of Minutes

Jessica McDermott (not present- minutes taken via recording)

3:05 II. Approval of the Agenda – 3:02 pm

- Accepted by consent.

3:05 III. Approval of the Minutes from May 1 – 3:02 pm

- Minutes will be approved at the first meeting of the Fall semester, along with today's meeting minutes.

3:10 IV. Public Comments – 3:03 pm

- No comments.

3:20 V. Officer and Liaison Reports – 3:04 pm

A. President-

- Senators should take ASCCC resolutions back to departments/disciplines to review changes.
- Senate Presidents met with the Chancellor last week to discuss the budget. Baseline calculation is still unclear.
- The district Strategic Planning Council positions will be populated at some point via both elections and appointments, depending on the position. RCCAS President Sellick will send along any leadership position information received to senators.
- Open forums for the RCC President search will be held next week for staff/faculty to meet the candidates.
- Tomorrow in the HOF will be the 61st Distinguished Faculty Lecture by Jeff Rhyne.
- The search for the VP of Business Services is still ongoing.

B. Vice President- not present.

C. Secretary Treasurer-

- Website is updated with minutes/agendas. Liz Lecona is the contact for website updates.

D. RCCD Faculty Association-

- COLA for coming year will be 8.13%. At RCC, all COLA goes automatically to salary, which isn't the case at other colleges.
- District has proposed adding release time for the Chair of Tech Review and floating lead Articulation Officer – this was unanimously approved by FA but are also senate issues. These will be negotiated at the end of the term.
- Received guidance from the State Chancellor's Office about DEIA evaluation process; it appears RCC is mostly adhering to this already.
- Golden Handshake will be voted on by the Board of Trustees tomorrow night. Assuming it will be approved.
- Talking with District about contract rollover by making adjustments to current contract. Have all of next year to accomplish this.

E. College President-

- Two Adult Education Students selected as student ambassadors representing California Community Colleges.
- 2023 Jazz Festival had a packed house and included 75 bands from across California. Noted their impressive marketing of their program and the event.

- Open forums to discuss the April 18 shelter in place incident will be held throughout the week to hear from students, classified professionals, and faculty.
- F. ASRCC Representative- not present.

3:50 VI. Ongoing Business – 3:30 pm

- A. Consideration of versions of AP 2101 – action (Douglass or designee)
Curriculum Chair Kelly Douglass will lead the RCCAs through a consideration of AP 2101 version 1 and version 2, which will address independent study
- Clarified that independent study participation is up to the instructor and the contract they develop for the student/s they plan to work with.
 - Independent study is a 1-unit class and requires a course number. Compensation for faculty is still being figured out.
 - Motion to accept option 1 of AP 2101, M/S/C: Legner/Farrar, 3 in support, majority opposed, option 1 fails.
 - Motion to accept option 2 of AP 2101, M/S/C: Legner/Farrar, majority accepts, 2 nays by Will Kim & Stacie Eldridge, 0 abstentions, motion passes.

4:10 VII. New Business – 3:48 pm

- A. Consideration of versions of BP 2110 – action (Douglass or designee)
Curriculum Chair Kelly Douglass will lead the RCCAS through a consideration of BP 2110 version 1 and version 2 which address honorary and posthumous degrees
- Version 1 includes option to give honorary and honorary posthumous degrees. Version 2 awards only posthumous honorary degrees.
 - Version 1 selected by majority approval, 1 nay from Lee Nelson, 2 abstentions from Cliff Ruth and Mary Legner.
- B. RCC Guided Pathways Workplan – first read/information (Carter or designee)
GP Coordinator Courtney Carter will lead the RCCAS through a first read of the Guided Pathways Workplan
- Document needs to be submitted to NOVA by June 1. Focus for this read is the integration areas Carter reviewed.
 - Senators should send comments/concerns directly to Carter.
- C. Ratification of division elections – action (Sellick or designee)
President Mark Sellick will walk the RCCAS through the division election results for 2023-24 for ratification
- Not all divisions have held their elections yet; remaining results will be ratified at the next Senate meeting. RCCAS simply ratifies to prove election has been done.
 - Motion to ratify division election results submitted to RCCAS, M/S/C: Borses/Thompson-Eagle, majority approves, 1 nay from Evan Enright, 1 abstention from Mary Legner, motion passes.
- D. Acceptance of 2023-24 Senate calendar – action (Sellick or designee)
President Mark Sellick will offer a calendar for 2023-24 senate meetings
- Motion to accept 2023-34 Senate calendar, M/S/C: Farrar/Soto, motion passes unanimously.
 - Will add annual date to the calendar.

4:50 VIII. Open Hearing – 4:52 pm

- Ellis- campus printing system mainly used by students that has satellite print stations around campus will be defunct by end of semester. Will be implementing interim free printing in the Library. Looking for long-term solution.

5:00 IX. Adjourn – 5:05 pm

- Motion to Adjourn, M/S/C: Ruth/Legner

DRAFT



ACADEMIC SENATE

for California Community Colleges

Title 5 §53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Section 53200 (c), “Academic and professional matters” means the following policy development and implementation matters:

- 1 Curriculum including establishing prerequisites and placing courses within disciplines
 - 2 Degree and certificate requirements
 - 3 Grading policies
 - 4 Educational program development
 - 5 Standards or policies regarding student preparation and success
 - 6 District and college governance structures, as related to faculty roles
 - 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
 - 8 Policies for faculty professional development activities
 - 9 Processes for program review
 - 10 Processes for institutional planning and budget development
 - +1 Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.
- 