

RIVERSIDE ASSESSMENT COMMITTEE
MEETING MINUTES
 April 2, 2021
 12:00-2:00 PM, via Zoom

Members			
	Sharon Alexander	X	Kevin Maroufkhani
	Kelly Brautigam	X	Wendy McEwen
	Kathryn Brooks	X	Scott McLeod
	Deborah Brown		Mike Medina
X	Debbie Cazares	X	Joseph Muganza (ASRCC)
X	Rita Chenoweth	X	Joshua Orlando
X	Pamela Crampton		Anne Pattison
X	Jim Elton		Paul Richardson
X	Mona Jazayeri		Nicholas Robinson
X	Katie Johnson	X	Daniel Slota
X	Jasminka Knecht	X	Rochelle Smith
X	Denise Kruizenga-Muro	X	Takashi Suzuki
X	David Lee	x	Rana Tayyar
	Cecilia Lusk	X	Jude Whitton
Guests/Liaisons/Admins			
X	Bryn Glover (recorder)	X	Jay Boshara
X	James Cheney		

I. Approval of the Agenda m/s/c Wendy McEwen / Katie Johnson - approved

II. Approval of the Minutes (March 2021) m/s/c Jude Whitton / Wendy McEwen – approved

III. Reports

- EPOC – discussed safe return plans and concerns, strategic planning prioritization and the program review process
- GEM-Q – reviewed the revised charge submitted by the Program Review Committee, and worked on developing a survey to assess the prioritization process
- Program Review – The committee approved their revised charge. Rather than a process monitoring role, the committee will adopt a more collaborative and support role similar to the Assessment Committee’s.
- Accreditation – no report, when a new faculty co-chair is assigned we will invite them to the meeting to participate.
- Co-curricular Assessment -
 - Cal Works – Beginning the second week of April students can meet with a counselor to do a mid-term assessment and will be offered a gas card as an incentive. Students who have applied for Commencement will be given their regalia free of charge.
 - ASRCC – no report

IV. Ongoing Business

- Equity and Assessment Discussion: Reading Corner – *San Diego State University: Supporting Commuter Students through Equity-Driven and Student Focused Assessment*
 - Here is a link to the document emailed to the committee to guide our discussion, please look at these questions before our meeting to provide for a fruitful discussion:
<https://www2.rcc.edu/about/outcomesassessment/Documents/equity%20in%20assessment/RAC%20April%202021%20SDSU%20DQ.pdf>
 - The committee discussed how we define disproportionately impacted students in our current climate.
- In breakout groups committee members talked about how you might assess your students, keeping in mind the disproportional impact.
- Have an article for our reading corner? Please share it with Denise and Jude for an upcoming meeting.

V. New Business

- Review and Discussion of the RAC Mission Statement (see page 3 of the RCC Assessment Guide)
 - The Assessment guide on our website has not been updated since 2019. Denise and Jude reviewed it and will make minor updates. They discovered that the Mission Statement should be updated to reflect changes in the role of the committee since then and to include their commitment to equity in teaching, learning and assessment.

The mission statement was shared with the committee on page 3 of the Assessment Guide and discussed. Jude and Denise will send out a draft of the revised mission statement, it will be included on the agenda for approval at the next meeting.

- Assessment Survey Results –
 - 142 responses were received, Denise shared the responses to questions.

As a result of the survey responses, Denise and Jude will hold a drop-in session on Nuventive on April 21, 2021 at noon, and will share videos about how to create an assessment method and how to enter those results in Nuventive.

The biggest takeaways from the open ended questions are that some folks are having assessment conversations but not documenting the results. A lot of work needs to be done by committee members to help change the mindset in your areas / departments. We need to be ambassadors for assessment in our individual areas, move beyond checking the 'assessed' box and work on what we can do to improve the process and communicate that outwardly. When it is time to reevaluate and modify our CORs the results of assessment will help inform those changes.

- ACCJC Accreditation Standards require SLO assessment.
- Denise and Jude will create a template to help instruct the assessment process, including the tools they use in their departments and entering the assessment information they collect into Nuventive.
- For Fall Flex Denise and Jude will create a Poster Session showcasing our GE assessments. There will be 5 easels set up, a poster for each GE SLO and a fifth with the committee members and contact information. They will include a QR code to link to the assessment report.
- GE SLO Report Recommendations – Discuss what’s next
The findings below the committee’s assessment and faculty survey were read:
 1. Faculty should announce to students and/or embed in assignments/paper prompts the course SLO, GE SLO, and PLO so students know what they are supposed to be learning, and to give students agency in the learning process.
 2. The RAC should conduct FLEX training, in collaboration with Faculty Development, on how to craft assignments that do the above.
 3. Each discipline should review, and revise if necessary, the GE SLO mapping for their courses.
 4. Upon completion of each course SLO assessment, faculty should upload both their assignment and several examples of student work to facilitate GE SLO and PLO assessments.
- ❖ The meeting adjourned at 2:02 pm, the remainder of the agenda was not discussed. m/s/c Denise Kruizenga-Muro / Rochelle Smith - approved

- MS Teams demonstration

VI. Old Business

- Fall Assessment Reminder – 4/15/2021 Deadline
- PLO Assessment Reminders
 - 2019-2020
 - ADT: History, Philosophy, Physics, Sociology, Anthropology, Art History, Geography, Political Science
 - 2020-2021
 - ADT: Music, English,
 - Degree: Music, Nursing
 - Cert: Accounting, Banking & Finance, General Business, Human Resources, Insurance, Management, Marketing, Real Estate, Retail Management, CAT Exec Office Mgmt., CIS Comp Applications, CIS Info Security, Auto, ADM

VII. Other