

EPOC/ASC · Monday, November 8, 2021 · 3-5pm · via zoom

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	Scott Blair
x	Kristine Di Memmo <i>Administrative Chair</i>	Rachel Weiss
x	Albert Jaramillo, <i>ASRCC President</i>	Kristi Woods
x	Al Weyant-Forbes, <i>SAS Staff Chair</i>	Brandon Owashi
	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	Shari Yates
x	Carolyn Rosales, <i>SAS Faculty Chair</i>	Natalie Halsell
x	Star Taylor, <i>T &amp; L Faculty Chair</i>	John Adkins
x	Lynn Wright, <i>T &amp; L Administrative Chair</i>	Adrienne Grayson
x	Daniel Gregory, <i>T &amp; L Staff Chair</i>	Joel Sanchez
x	Tucker Amidon, <i>RDAS/ Faculty</i>	
x	Chip West, <i>RDAS Administrative Chair</i>	
x	Stephen Ashby, <i>RDAS Staff Chair</i>	
x	Wendy McKeen, <i>GEMQ Faculty Chair</i>	
x	Casandra Greene, <i>GEMQ Staff Chair</i>	
	Vacant, <i>Accreditation</i>	Guests
x	Monique Greene, <i>Guided Pathways</i>	Hussain Agah
x	Marc Sanchez, <i>Student Equity</i>	Linsey Graff
x	Cynthia Morrill, <i>Faculty Chair Program Review</i>	
x	Patricia Avila, <i>Faculty Development Coordinator</i>	
x	Gregory Anderson, <i>Ex Officio</i>	
x	Garth Schultz, <i>Ex Officio</i>	
x	Mark Sellick, <i>Ex Officio</i>	

- I. Approval of Agenda - M/S/C (T. Amidon/N. Halsell)
- II. Approval of October 11, 2021 minutes – M/S/C (A. Weyant-Forbes/C. Greene)
  
- III. Open Forum
  
- IV. Equity Connection – Best practices, Struggles and Solutions
  - We need to streamline messages to students
  - Auto awarding HEERF funds to students
  - GP institute next week with equity focus, moving forward
  - Not addressing the equity concerns is an ongoing issue
  - Good conversation during IOI's
  - Fears of changing policies
  - This semester has been hard and emotional, consider your words
  - Chip shared appreciation for the business services team working on wiping out student debt.
  - Connecting students with Path of Life and Operation Safe House. There is a student 41 years old that is need of housing but does not qualify
  
- V. ASRCC Updates
  - Gallery display in hall of fame for Veterans
  - Recruiters will bring uniforms to display in hall of fame
  - Students helped with the football game to benefit cancer awareness

- Helped with Dia De Los Muertos event
- Student senate will do a survey with the tiger pride lunch
- Free lunch for Veterans this week
- There was a good turnout for the first theatre production Addams family

VI. College Updates – Anderson

- Direct cash is the most helpful way to help students as well as relieving debit
- Heartwarming to see that so many students are receiving this
- Cal grant 2022 will be the year to reform Cal grant, seek equity for our students. Parity for our students that will lead to greater access
- Looking forward to CAGP. It is the same time as the league event

VII. New Business – Action

- a. Joint Leadership Prioritization Letter to the President – Di Memmo/Sellick
  - Motion to approve the joint prioritization letter to the President – (T. Amidon/S. Ashby)
  - Motion to amend the letter to add initiatives 1-15 to the letter (W. McKeen/T. Amidon)
  - Send the letter to the President passed by consent
  
- b. Job Description – Dean of Equity, Inclusion and Engagement – Anderson
  - There are two other Dean positions that did not go through the governance process, would set a precedence
  - Glad we went through the process of getting recommendations.
  - Received consistent feedback, some redundancies, wordy, awkward language
  - This job description is a big job, this position will have administrative support, not interested in toning it down
  - Clarifying more concrete information, consistency around the language
  - Feels large in its scope, how much is input vs. direct responsibility, some hoped for this position to report to President
  - Overall impressed by the thoughtfulness of President Anderson, concerned calling it chief diversity officer
  - 2<sup>nd</sup> bullet (Umoja/La Casa) these are programs with engagement centers
  - Incorporate things together, clearly articulate our expectations, how to navigate relationships
  - Evening and weekends expected
  - HR hasn't been involved yet, there will be changes
  - Request to have two more days to discuss JD further with LC chairs
  - Will this Dean sit on interview committees? For an equity voice on first and second level interviews
  - Discussion on the timeline March and April. Still aiming for July 1<sup>st</sup> to have it in place. After the meeting on Wednesday put suggestions in one document.
  - Priority of the President to ensure this person's success

VIII. New Business – Discussion

a. DLR Group – sustainability master plan presentation

- Hussain Agah and Linsey Graff from DLR group presented on 2021 Sustainability and climate action plan. Social and Financial sustainability that are tied together.

b. Accreditation Timelines 2022-2024 – Di Memmo

- Annual accreditation financial and institution report due in Spring
- January 2023 we will gear up for writing a midterm report
- Still actively looking for an accreditation faculty chair

IX. Leadership Council and Committee Reports

a. Leadership Council Updates/Report Outs – LC chairs

TL - went over the surveys and plans extensively. Reviewed with new members plans and Nuventive, addressed the VP Q&A sessions, want to learn how we can do things better and get a better turnout. Thank you to Wendy and Brandon walking us through the enrollment and drop data and explaining the faculty prioritization process.

SAS – reviewed suggestions on the process, Ismael Davila came and spoke, Eddie Perez and Melissa Matuszak shared community internships and figuring out next steps. Conversations about how we are doing after coming back to campus after quarantine. ASRCC rep Joel Sanchez attended, Dr. Grayson presented on dual enrollment.

RDAS – discussed joint prioritization, action item in the works on classroom utilization survey to get a sense what faculty are using, what they aren't, finalizing initiative on parking restriping around ECE, restripe the top of parking structure in Orange that would be faculty parking until 5pm and then open to everyone. Seems to be empty in the evenings, safer place to park.

GEMQ – prioritization reminders, discussed equity best practices and encourage all members. Apparent members need more training. Classified professionals don't have as much opportunity to do equity training. Will hold a training, apply what we learned as a group. Work on GEMQ checklist, proper use with an equity lens. GEMQ faculty participation was low at faculty prioritization. Talked about GEMQ supporting assessment and staying on track.

c. Equity – M. Sanchez/K. Woods

- Committee has grown, attendance is close to 50 people. Need to establish bylaws

- Working on approval of the new student equity
  - Woods is leading region 9 group, working on holding trainings
  - Working on smaller taskforces to get things done
- a. Guided Pathways – M. Greene
    - GP Institute next week, taking the homework to senate, bring back action items from the institute.
    - Two upcoming retreats on program mapping and student success
    - Working on creating project teams
    - We have a center coordinator opening in health-related sciences  
Kristin Fontaine stepped down
  - b. Program Review – C. Morrill/W. McEwen
    - Recruiting for January retreat. 15 people so far will participate in the training on Jan. 28<sup>th</sup>
    - This is an opportunity to focus on the new charge
  - c. Faculty Development – P. Avila
    - Continuing to work on prioritizing three items with more changes coming forward.
    - Met with Dr. Martin Thornton and Dr. Rankin to explore offering professional development towards mental health.
    - Meeting across the district regarding the 8 hours of equity training, should go to senate at the next meeting. Need someone from student equity to attend FD meetings regularly and ensure the requests for professional development counts as equity.
    - Keynote is secure for Spring. Will send it out to the college community early next week.
    - Six associate faculty members will be recognized at the board meeting
  - d. Professional Development – N. Halsell
    - Everyone came together as RCC tigers for the community altar displayed in cafeteria. It was a nice event where everyone enjoyed each other's company. Finding opportunities of learning and working together.

d. Adjourn – 4:55pm M/S/C (C. Greene/N. Halsell)

Minutes submitted by Melinda Miles